

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING No. 128
July 20, 2017**

MINUTES

The meeting of the Board was held at the District office in Beulah, CO.

Board members present were: Chair and President Steve Douglas, Vice President Stephen McLaughlin, Treasurer Joni Smith, Secretary Kim Toman, and Fundraising Coordinator Bob Thompson. Also attending was Chief Bryan Ware.

Chair and President Steve Douglas called the meeting to order at 6:34p.m.

2. APPROVAL OF AGENDA.

There was one correction to Item 4, added to District Banking is And Associated Resolution, if needed. Other than this one correction, there were no other changes or corrections to the agenda.

Motion was made by Kim Toman to approve the agenda as amended, seconded by Bob Thompson. Motion carried with no objections.

3. General Obligation Note – Resolution 2017-8

Steve and Bryan presented the highlights of the General Obligation Note (GO) detailed in the finalized document developed by the Bank of the San Juans and the District for the funding of the construction of the New Fire Station. The GO meets all the specifications that were defined in the voter approved ballot language of the November 2016 election. In addition, the details on how the construction funds would flow (revenues, expenses, and excess) were presented and all anticipated scenarios were discussed. These highlights and details are fully identified in the two documents: General Obligation Note – Highlights and General Obligation Note – Series 2017, provided as attachments to these meeting minutes. Approval of this GO would require the District to open three (3) separate accounts with Bank of the San Juans in order to have adequate avenues for collection and disbursement of funds for the construction of the New Fire Station. The three accounts are Escrow, Note and Project Accounts and are fully explained in the General Obligation Note – Highlights document. All meeting attendees were provided the opportunity to have questions answered. There were no outstanding questions or concerns at the end of the discussion. All Board Members were in agreement that approving this GO Note would meet all specifications required, while benefiting the District.

Motion to accept Resolution 2017-8, Beulah Fire Protection and Ambulance District, \$1,988,314 General Obligation Note, Series 2017, was made by Kim Toman, and seconded by Joni Smith. Roll call vote was taken: Steve Douglas – aye; Stephen McLaughlin – aye; Joni Smith – aye; Bob Thompson – aye; Kim Toman - aye. Motion carried unanimously.

4. District Banking and Associated Resolution, if needed

As directed by the Board at its June meeting, Bryan evaluated banking options at the Bank of the San Juans, compared to our current accounts at Pueblo Bank and Trust.

Due to credit card fraud, Bryan indicated that the District has been issued, and is currently waiting for the arrival of the 5th new credit card, in about 6-8 weeks, from Pueblo Bank & Trust. As of today it also appears that neither Visa nor Pueblo Bank & Trust will accept responsibility of the \$412 in credit card fraud. Because neither of these agencies will accept responsibility, this amount will have to be absorbed by the District. In light of this and the numerous recent potential credit card fraud activity with the Pueblo Bank & Trust account, Bryan highly recommended that the Pueblo Bank & Trust accounts be closed and re-opened elsewhere.

An additional benefit of switching to the Bank of the San Juans is that payroll direct deposit can be added at no additional fees. With Pueblo Bank & Trust, Bryan's payroll is made through Automatic Clearing House (ACH). The ACH deposit, when a payday is on a weekend or Banking Holiday, may delay Bryan's payroll deposit up to 3 or 4 days. If the District chose a bank that offered payroll direct deposit, his payroll would be deposited on the last business day before the payroll date if the payroll date were a weekend or Banking Holiday. The direct deposit method of payroll deposit is the generally accepted payroll deposit method.

In the June Board Meeting, Dominic Gallina, from the Bank of the San Juans (BSJ), has indicated that if the District had their credit card through BSJ, without a blink of an eye BSJ would reverse the \$412 charges of the credit card fraud. This level of customer service, the fact that BSJ has payroll direct deposit combined with the District having 3 new accounts with BSJ to manage the fire station loan, it makes sense that the District should consider re-opening the Pueblo Bank & Trust accounts at BSJ. Board Members looked at and discussed the differences between account terms at Pueblo Bank & Trust and BSJ, and all were in agreement the terms of the checking and savings accounts were about the same while offering payroll direct deposit. At the conclusion of discussions, Board members were in agreement about changing the District's checking and savings accounts to the Bank of the San Juans.

Motion to accept Resolution 2017-9, Summarizing Banking for the Beulah Fire Protection and Ambulance District, Beulah, Colorado, was made by Joni Smith, and seconded by Stephen McLaughlin. Roll call vote was taken: Steve Douglas – aye; Stephen McLaughlin – aye; Joni Smith – aye; Bob Thompson – aye; Kim Toman - aye. Motion carried unanimously.

5. MOTION TO ADJOURN: *Motion to adjourn was made by Bob Thompson, seconded by Joni Smith. Motion carried with no objections.*
Meeting adjourned at 7:18pm.

Kim Toman
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District
Final

Attachments

- Beulah Fire Protection and Ambulance District, \$1,988,314, General Obligation Note, Series 2017
- Beulah Fire Protection and Ambulance District – Fire Station Project: General Obligation Note – Highlights, July 20, 2017
- Bank of the San Juans Business Checking Proposal – Informational 2-page document