

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 152  
May 23, 2019**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Fundraising Coordinator Bob Thompson , and Secretary Kim Toman. Absent was. Also attending was Chief Bryan Ware.

**Chair and President John Levar called the meeting to order at 6:34 p.m.**

**2. APPROVAL OF AGENDA.**

There were no additions or corrections to the Agenda.

*Motion was made by Kim Toman to approve the agenda as presented, seconded by Bob Thompson. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of April 25, 2019 Regular Meeting**

Changes submitted and discussed by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

*Motion was made by Kim Toman to authorize Secretary Kim Toman to create the final minutes based on the corrections and discussed changes and to approve the minutes as amended, seconded by Steve McLaughlin. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The District checking balance in the Bank of the San Juans (BSJ) Operating Account is \$15,842; the balance in the BSJ Savings Account is \$979.

**b.** Revenue Line Item 7300, Cash Donations, current month activity is \$20. This line item has been corrected by the accountant per last month's meeting discussions.

**c.** Expense Line Item 8208, Pension Contribution, current month activity is zero. The pension contribution was made in April, but was not expensed. This will be corrected in next month's Financial Statement.

**d.** Expense Line Item 8430, Office Equipment, current month activity is negative \$1,019. This reflects the grant funds for office equipment for the community room awarded by the Southern Colorado Community Foundation.

*Motion was made by Steve McLaughlin to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.*

**5. CHIEF'S REPORT, reported by Bryan**

**a.** In 2018 there were a total of 85 responses; 54 EMS and 31 Fire. Of the 54 medical calls, 43 have been transported. This time last year, the District has 79 total responses.

**b.** The District's EMT Class was completed last month. All students passed the class final and the National Registry skills stations. The students are now in the process of completing the National Registry cognitive exam.

**c.** The District is still waiting to hear from the IRS regarding the \$1,600 debt payment that was misfiled by them.

**d.** Pueblo County is still waiting for the delivery of their new water trucks before they pass on their two old water trucks to the District. A water pump on one of these trucks stopped working and needed replaced. Pueblo County had no intention of repairing the pump before delivery to the District. But since Pueblo County was still in possession of the truck, through John Levar, the District purchased a new pump at a very discounted price, and Pueblo County provided the labor to replace the pump. Thank you Pueblo County and John.

**e.** The District's Command Staff completed the 2019 Pueblo County Fire Chief's EOC school. These lengthy and extensive classes were held in the evenings this past week.

**f.** Pueblo City Fire will be receiving their new pumper in the next two months. Once they receive the new pumper, the District will negotiate with the City to take ownership of their old 1995 pumper engine. If negotiations are successful, the 1995 pumper will replace the District's 1984 engine.

**g.** Bryan began discussions with Pueblo West Fire regarding combining vehicles and equipment so that the District can obtain a third type 6 truck at no or little cost.

**h.** Joe LoBiondo from the state indicated that the District can keep the loaner brush truck. The annual inspection for this truck will be next week.

**i.** Steve Douglas has donated \$1,000 for 24 additional chairs in the community room. Thank you so much, Steve.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The Auxiliary will have another Barn Dance. The date set is June 1, 2019. \$6,150 in sponsorships have been received so far for the Barn Dance. Also the Auxiliary will be receiving a donation of \$500 in alcohol to sell at the dance. This fundraiser will not be shared with other non-profits in Community. Reverse raffle tickets will start to be sold at the Barn Dance and culminate at the Pancake Breakfast on July 4th.

### **b. Fire Station Site Plans and Activities – Update**

#### **i. Overall Project – Funding & Punch List Items**

Few issues around building are still being addressed. The neighboring grass field irrigation has been turned on and a few drainage issues have been discovered and are actively being dealt with. Land reclamation still is need of a lot of work. The weeds need to be removed and then the area needs to be reseeded. H.E Whitlock Construction will hire a new contractor for this work since the previous contractor is not responding. There is some cosmetic cement damage, no actual cracking, that has been fixed but the repair didn't hold and most likely will not ever take. Bryan and Shawn, from H.E. Whitlock, are discussing a monetary compensation for the damages. There is a water leak in Bryan's office. That leak has been repaired, but with the recent rains, another water leak has appeared in Bryan's office. There is another water leak in the equipment bay that will be repaired. The building has settled a bit and some drywall cracks have been repaired in the training room. There are two bedroom windows that have never had screens. Screens will be installed. Two garage doors leak when it rains. They will be repaired. There are a

few entry doors that are sticky and will be adjusted. The parking painting stripes have faded or worn off. They will be repainted when weather permits. Lastly, H.E. Whitlock still needs to cut into Central Ave for the driveway access. CDOT will not sign off on the permit until this work has been completed.

## **ii. Other Grants**

The District is not actively pursuing any grants at this time, although the Auxiliary is looking in to a grant from the Packard Foundation for a generator.

## **c. 2018 Audit**

The auditors are currently working on audit. Their pace is ahead of last year.

## **7. NEW BUSINESS**

### **a. 2019 Budget**

Bryan presented to the Board that the new station was still \$60,000 over budget and needed to be funded. He presented possible funding opportunities to the Board. After discussions, the Board was comfortable that this shortage would be covered over the course of this fiscal year. This situation will be reviewed periodically at board meetings over the rest of 2019.

One item of particular consideration is Amber's pay. Her contract ends on June 30, 2019 and there is a possibility that the SAFER Grant may not be awarded until later this year. This grant is awarded mid-year through the end of the year. In the event that the Grant is not awarded or awarded later in the year, Bryan suggested that the Board consider adjusting Amber's contract to a month-by-month basis depending on ample District funding to pay her. Several options were made to fund her position on a month-by-month basis. Bryan even offered to give back 100 hours of his paid time off to fund the position. He attests that he still will have enough time off to stay healthy and get away. After discussions, the Board was accepting of adjusting her contract to a month-by-month basis.

*Motion was made by Joni Smith to adjust Amer Reiman's contract to a month-by-month basis beginning at the end of the current contract on June 30, 2019, seconded by Bob Thompson. Motion carried with no objections.*

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Bob Thompson. Motion carried with no objections.*

Meeting adjourned at 7:25 pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to April 30, 2019

-May 2019 Actual Funding Report