

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 142  
July 26, 2018**

**MINUTES**

The meeting of the Board was held at the Beulah Community Center in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, and Fundraising Coordinator Bob Thompson. Absent was Secretary, Kim Toman. Also attending was Chief Bryan Ware.

**Chair and President John Levar called the meeting to order at 6:30 p.m.**

**2. APPROVAL OF AGENDA.**

There were no additions or corrections to the agenda.

*Motion was made by Joni Smith to approve the agenda as presented, seconded by Bob Thompson. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of June 28, 2018 Meeting.**

Edits and changes submitted by Board Members were reviewed and approved by all attending Board Members. There were no other additions or corrections to the meeting minutes.

*Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the corrections received and discussed and to approve the minutes as amended, seconded by John Levar. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The District's balance in the Bank of the San Juans (BSJ) Operating Account is \$55,790; the balance in the BSJ Savings Account is \$44,204.

**b.** The BSJ Construction Account balances are as follows: Escrow: \$1,230,831 (left to write checks against); Loan Balance: \$1,988,314 (left to pay back to the bank); Note Account: \$209,705.

**c.** Expense Line Item , Chief Salary, current month activity includes the first July payment since July 1st was on a weekend.

**d.** Expense Line Item 8430, Office Expense, current month activity is \$743.94. An ID printer was purchased so the District could print their own Accountability/ID Badges.

*Motion was made by Bob Thompson to accept the Financial Report, seconded by Steve McLaughlin. Motion carried with no objections.*

**5. CHIEF'S REPORT, reported by Bryan**

**a.** So far this year there have been 136 total responses; 58 Fire/Rescue. Of the 78 medical calls, 54 have been transported.

**b.** Our District responded on a swift water rescue with Custer County and Rye Fire. From responding on this call, Bryan realized that the District was lacking in a few valuable tools for swift water rescue. He has since purchased a pruning saw and smaller shovels for swift water rescues. These items have been placed on the rescue vehicle for future use.

**c.** All fire bans have been lifted in Pueblo County as well as BLM Lands and National Forests in Colorado.

**d.** Bryan is still working with Pueblo County, with the help of Mark Mears, on the acquisition of the 2 water trucks.

**e.** The Blood Drive last weekend filled 13 of the 22 spots. There were issues with leveling the Blood Drive vehicle, but there will be another blood drive scheduled for September.

**f.** The inaugural Pancake Breakfast was a success. About \$1,900 net profit was made from this event.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The next fundraiser will be providing beer and wine at the Beulah Reunion in September. A few leftover items from the garage sale are still being sold.

### **b. Fire Station Site Plans and Activities – Update**

#### **i. Permitting and Surveys**

Neither Bryan or John have heard from Travis on the survey. There are 3 options available now: file Quit Claim Deeds with the property owners making the fence line the property line; having F&D International (F&D) survey the property (survey work would be completed by Warren); or to have an independent surveyor complete a survey. To file the Quit Claim Deeds would cost about \$2,000 where a survey could cost approximately \$5,000. After discussions, the Board agreed that the Quit Claim Deed would be the best way to proceed now. Bryan will have the Quit Claim Deeds process move forward.

Bryan is working with Pueblo Regional Building Department (Regional) on restroom exhaust fan code differences since Regional's Code is different from Pueblo County's Code.

#### **ii. Overall Project (Building & Water Line) Budget – Funding & Costs**

Bryan provided updated figures on the Building Funding & Costs chart. Beulah Water Works will be reimbursing the District \$9,475 for the church connection, water line connections to 2 private houses that needed replaced and 50% of the expansion tank needed by Kandy Learned's house. The Water Line Extension Project Expenses now includes the cost of the overlay needed on Central between Lake Ave and the east end of Grand Ave. The District budgeted \$100,000 for the overlay and the actual expense was about \$80,000.

#### **iii. Site Plans and Station Design**

No new major news on Site Plans or Station Design.

#### **iv. Site Work**

One minor thing to report is that the roof seaming was being completed this week. Insulation is being finished today. Plumbing and electrical work was started today.

#### **v. Backhoe Services, Water Line Construction & Contract Status - Update**

Water has been brought to the station. A few small details need to be finished to complete the water line project. Overlay will begin August 1<sup>st</sup>.

**vi. F&D International – Contract Status Update**

F&D will be kept in their current position for now.

**vii. DOLA Grants**

50% of the overage for Phase 1 is about \$63,000. Bryan is waiting to hear from Christine on this grant. She will be getting back from working the Spring Fire soon.

**viii. USDA Grant**

Bryan was given the ok to purchase the vehicle exhaust system from USDA. The grant funds are forthcoming.

**ix. Other Grants**

Bryan is working on a Lowe's grant for design and supplying items to furnish the kitchen. Bryan is also working on a grant application to Home Depot. Verizon Foundation also may have a grant opportunity. Bryan will research that one too.

**c. Mitigation Preparedness & Public Education on Flash Flooding**

Bryan is working on the last property owner on North Creek for permission for the last siren. Mark Mears is working on getting an extension since the project is supposed to be completed by September 1, 2018.

**d. 2017 Audit – Update**

The auditors are still working on the details for the Fire & Police Pension. Bryan should have more information tomorrow morning.

**e. Station 1 – Appraisal, Listing and Sale**

At this point an appraisal is a moot point. The first part offer for full list price is still interested in the purchase of the Station. All of their property and inspection concerns have been addressed.

**7. NEW BUSINESS**

There was no new business.

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Steve McLaughlin. Motion carried with no objections.*

Meeting adjourned at 7:20pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to June 30, 2016

-Beulah Fire Protection & Ambulance District - Overall Project (Building & Water Line) Budget – Funding & Costs