

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 71
May 23, 2013**

MINUTES

The meeting of the Board was held at the District office in Beulah, CO

Board members present were: Vice President Pat Stanifer, Secretary Anne Moulton, and Fund Raising Coordinator Bob Thompson. Absent, President Steve Douglas and Treasurer Travis Allee. Also attending were Fire Chief Bryan Ware, responders Nathan and Tricia Anderson and community members Eugene Potestio, Clara and Dana McClure, Tausanee Sheppard.

1. Vice President Pat Stanifer called the meeting to order at 6:40 p.m.

2. THE AGENDA: addition requested of, before the Minutes, a 4H Presentation of a \$500 donation.

Motion to approve the agenda as amended was made by Bob Thompson, seconded by Anne Moulton. Motion carried with no objections.

4H members Clara McClure and Tausanee Sheppard delivered a donation to the Beulah Fire Protection and Ambulance District in the amount of \$500.00 with thanks to us for making this a safe and wonderful place. The 4H Group of Pueblo and its Washington D.C. delegate team have raised money over the year through different projects with the goal to be able to give back to support groups throughout Pueblo County. Our local group is comprised of twelve 4H members. This will go into our donation line item and Bryan will send them a thank you.

3. MINUTES of the April, 2013 Meeting:

Motion was made by Bob Thompson and seconded by Pat Stanifer to authorize Secretary Anne Moulton to create the final minutes based on the track change corrections provided by Steve Douglas, and to approve the minutes as amended. Motion carried with no objections.

4. THE FINANCIAL REPORT was given by Bryan in the absence of treasurer Travis Allee, providing a statement through April 30, 2013

- As expected, some of our expenditures are high, which we will discuss with the budget revision.
- Line item 8900 Capital Reserves, the \$497.38 deduction will go into the line item for the tender purchase which we will be approving, so that Capital Reserves will remain untouched
- We are just below 50% on our revenue, and 60% on our expenses, again because of the truck updates and tools.

- Utilities item is almost up to the annual budget, but since propane tanks have been filled, this should carry us through the rest of the year.

Motion to approve the financial report was made by Pat Stanifer, seconded by Bob Thompson. Motion carried with no objections.

5. FIRE CHIEF BRYAN WARE REPORTED:

- We have responded on 31 EMS calls and 19 Fire calls thus far this year. This is still below our norm as is also the case for Rye Fire, so perhaps a trend.
- We have brought on two new members for the district: Kenny Montoya will serve as a firefighter, and Tommy Davidson will serve as a firefighter and Intermediate medical responder.
- Barring Coughlin and Bryan are continuing to work on property acquisition and funding for a fire station on 3R road. The Signal Mountain Homeowners Association has offered to donate a plot of land that would have access directly onto 3R Road, with access given through the property of and signed off by the Browns. It has been clearly stated to Signal Mountain that the district will have no financial responsibility for the facility. The next step, to determine if this is a feasible action, will be to have the property surveyed. The structure will have no water; it hopefully will have solar production for electricity (we are looking for grant dollars). We are also waiting on the total cost to see if it will be feasible with donations. The spare engine is stripped right now to equip other trucks so refurbishing may be a project for next year if we decide to do this.
- The community health fair on May 10 had 16 participants, and a good turnout for Dr. Smith's speech. Our next community event, on Saturday, June 1, will be a community blood drive from 8:30-noon at the District office.
- We will be having the Fire Department garage sale again this year on the same date as the community wide garage sale. We will be focusing more on the sale of baked goods and some larger items we currently have.
- We will have Fire and EMS crews at this weekend's Rocket Launch at Hudson Ranch. They will make a donation for that.
- Renee Sandoval, Naomi's mom, will be our District photographer to document our history. She has completed the necessary regulatory courses (HIPAA, etc) and has been added to our roster as photographer only.
- We have purchased workout equipment, an Olympic weight set, which we placed at Station 2 for all members to utilize.

6. OLD BUSINESS

a. Twin Buttes Fire Water Supply - Update. We won't complete our work by June as hoped (see April Minutes). We are still obtaining quotes for Red Creek Developers. Those received are two to three months out to do the project. We are still working to get this done as soon as possible.

b. Fire Tender – Update. The tender is in service, with the radio installed, equipment outfitted. We are waiting for the 2100 gallon portable pond and the decals. We will have a public release probably after Bryan returns from vacation (June 12-19). In memory of

Jimmy Armstrong will be added on the back of the truck. We are still within the \$40,000 budget, and hope to return some to our general funds. The new truck is housed at Station 2. There was a front passenger tire problem, which Austin fixed immediately. This tender is able to pull our steeper climbs much more efficiently than Engine 61 with 600 gallons onboard (loss of 10 versus 31 MPH).

c. Fire mitigation-update. We are still working on fire mitigation inspections; we have done about 18 and have a few more we are waiting to schedule. We have noticed many dead trees along Pine Drive, Signal Mountain roads. Bryan will be working with the county on grant options for the beetle kill with a 50% match by the home owner. He met with the Juniper Valley prison crew leaders last week; they will do a day's work for \$1600 (22 person crew). They have worked with Dave Van Manen at the Mountain Park and accomplish a lot in that time. We will advertise for another round of fire mitigation inspections.

d. Contracts for 2013 Fire Service outside the District – Update. Those with contracts are already in the Pueblo County CAD system so a call to us is automatic. Bryan has done a visual inspection; they are all mapped out. No one has called since the deadline to ask to participate.

e. Update on alleged inappropriate spending of District funds for the Food Bank. Pat (and all of us) received an E-mail from Steve making it clear that, having looked at all credit card bills from January 2012 to present, all purchases were accounted for: for fuel, food for responders in the classes we hold, and sugar for the office. The total for 2012 was \$1429.00. Initially it was stated there was up to \$2,000/month in credit card purchase of food at the General Store for the Food Bank. Pat stated that he feels very confident after review that this is not the case, the money has been accounted for and spent appropriately, and the allegation can be put to rest. Pat will be glad to contact the person who made the allegation. We will budget for a full independent audit next year, and every 4-5 years on general principle.

7. NEW BUSINESS:

a. Resolution 2013-5 Budget Revision:

- There is an increase in the Revenue section for the \$58,500 titled Fire Reserves, which came from the Jimmy Armstrong Fund.
- We increased the donation line
- We increased the vehicle repair line item after the Tahoe was repaired
- Needing PPE for new members, we increased the Personal Protective Equipment item.
- The tools item was increased to cover the \$18,000 for the fire trucks to be taken from the Jimmy Armstrong Fund
- The new fire truck is a new line item at \$40,000
- Line item 8205 under Administration, Chief's Health Insurance was reduced. Last year the bank did not stop payments for the insurance after Bryan started receiving his HSA allotment, so Bryan will not receive 5 months' payment for HSA this year.

- The 3% DOLA Emergency Reserve had to increase since our income increased.

Motion to approve Resolution 2013-5 Adopting an Amended Budget...for 2013... was made by Bob Thompson, seconded by Anne Moulton Roll Call vote: Pat Stanifer aye, Anne Moulton aye, Bob Thompson aye. Motion carried with no objections.

b. 2013 Property Value Decreases and Potential 2014 Budget Impact. It is difficult to do anything specific now except to be conscious that we need to look line by line at next year's budget for areas we can save. We can begin to prioritize at a meeting with everyone present. There appears to be a 10-12% decrease in most property values. We will prepare next year's budget on the usual timeline, starting in August and providing an initial budget to the Board in September or at latest by October 15. Final approval occurs between December 10, when we receive the final total property assessment values, and December 15, when the budget is due in. We should be in a better position because of all the important areas that are being taken care of this year. We will have to match the proposed grant for extrication tools if we get it. The budget committee will be composed of Travis, Bryan and Barring Coughlin with accountant Gwen.

c. Community newsletter. Travis has proposed that we do another community mailing. We can do a single page bulk mailing of 81023 zip codes (have to pull out the 81005 zip codes) for an improved price. We have significant changes and improvements, so it is good to let the community know. We will shoot to mail this out in June. This will be a smaller 8-1/2X11, full page on one side, half page on the other. Then we can offer community members the option to have it e-mailed in the future. Please e-mail Bryan any input you have on content, (training, fire purchases, numbers of responders, progress of the site inspections and ad for people to sign up for mitigation, burn permit information, request to be careful). It is still super dry (100 hour and 1000 hour fuels are still below 6% moisture content, grass at 4% moisture. We will probably go to high fire danger by this weekend. Rocket launches will stop if relative humidity drops below 10. The district can determine its own burn ban. The national forest makes its own ban. Bryan is in touch with all regional fire chiefs, ESB chief and the Mountain Park with regard to making fire restrictions. There was a small quickly contained fire in Rye with the recent electrical storm.

d. Beulah Arts and Crafts Fair, June 8 and 9. Bryan will be e-mailing us to schedule one board member and one responder for each shift in our booth, another good time to talk about mitigation and burn permits. Members will help with set up as before. We will take the new truck to show and put out a donation jar specifically for extrication tools, needed even if we don't get the grant and considering expected budget cuts.

e. Recognition of New Members Achievements. This could be fit as an item on the community newsletter. Bob felt that some people stepped up and put in a lot of effort. Let's say how many red cards, promotions etc.

Note added - Polly Conlon and Bryan have talked about purchase (probably minimal payment) of land east of their home, for a new station. Cindy Linnebur had also

mentioned to Anne whether her home might be purchased (discouraged on basis of probably better price on open market for her existing home which we would have to demolish).

Announcement, June 10th, 7 pm at Station 2, we will have an auto extrication with a demo of the new tools we are considering.

8. MOTION TO ADJOURN: *was made by Bob Thompson, seconded by Anne Moulton. Motion carried with no objections. Meeting adjourned at 7:30 pm*

Anne E Moulton
Secretary, Board of Directors,
Beulah Fire Protection and Ambulance District

Final