

BEULAH AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 24

February 25, 2010

MINUTES

The meeting of the Board was held at the Ambulance District Office in Beulah.

Board members present were: Vice-president and Secretary Gay Davis Miller; Treasurer Ruth Ann Amey; Carol Wright. Chairman and Board President Larry Walter attended briefly by telephone, and Board member Judy Satterfield arrived during the meeting. Also attending were EMS Coordinator Dawn Young, Assistant EMS Coordinator Tom Griggs; and community members Barring Coughlin, Trish Anderson, Polly Conlon, Steve Douglas, Anne Whitfield, Debby Rose, Lindol Amey and Norman Williams. Ed Smith, deputy superintendent of District 70 schools, also attended.

1. Vice-president/Secretary Gay Davis Miller called the meeting to order at 2:00 p.m.
2. The agenda was approved with agreement to move item 7.c, the school district proposal, to be addressed after approval of the minutes of the previous meeting. Carol Wright moved approval of the agenda as amended. Ruth Ann Amey seconded the motion; there was no objection.
3. Minutes of the January 21, 2010 meeting were amended to reflect the correct spelling of attendee Lindol Amey's name, to replace the word "agenda" with "minutes" in paragraph 3, to reflect a \$200 set-up fee for the website and a \$19.95 per month host fee in paragraph 6, and to replace "CO2" with "carbon monoxide" in paragraph 15. Debbie Rose noted that San Isabel Electric Association had approved purchase of five CO monitors. Ruth Ann Amey moved approval of the minutes as corrected; Carol Wright seconded the motion, which carried without objection.
4. Debbie Rose and Ed Smith presented a proposal to the Board concerning use of Beulah school facilities. Due to concerns about future closure of the Beulah school as a result of low enrollment, Ms. Rose and Mr. Smith suggested consideration of a plan for District 70 to make land available on the school grounds for construction of a garage for the Beulah ambulances. Discussion included concern about the adverse impact on the community if the school were to close. Other considerations included possible space in the school for ambulance district offices and training, and the advantage of having ambulance personnel on the premises during school hours. Ed Smith noted

that the existing garage could be cleaned out and made available to house both ambulances pending construction of a new garage. Security and safety issues concerning use of the existing garage were noted. Ed Smith explained that this proposal had not been presented to the school board and that he and Debbie Rose had wanted to ascertain the ambulance district's interest in considering a proposal from the school board. Based on an expression of willingness to consider this option, it was noted that this would be brought to the school board at its March 16, 2010 meeting, and that no firm commitment would be made with Paul Huber concerning construction of a garage on his property pending specific further information concerning a school grounds option for the garage.

5. Treasurer Ruth Ann Amey gave the financial report. She distributed a statement of income and expenses for January, noting that while \$113,000 in revenue was expected for the year, the District was over budget for the month due to one-time expenditures. She indicated that a detailed log of expenses by items was available. She pointed out a need for new categories for expenses in the budget, and also pointed out the need to publicize District programs. Steve Douglas suggested maintaining a list of District residents with Internet access. The Treasurer noted that the District had expenses of \$11,000 over the 2009 budget amount, but that with grant money received the District had \$5,000 in excess funds for the year. Judy Satterfield moved that the financial report be accepted; Carol Wright seconded the motion, and it was approved without objection.
6. Dawn Young gave the EMS Coordinator report. She distributed graphs showing ambulance calls by month in 2009 (67 total calls), and a comparison of calls by month for 2007, 2008 and 2009. She also provided graphs summarizing call types and disposition. She reported four ALS calls in January 2010. She reported a possibility of receiving wildfire gear from Red Creek, and that seven new CPR instructors had been trained. She noted that the MPEC has programs that include 2,600 children each year, increasing the possibility of calls from the MPEC. Steve Douglas asked about the District's relationship with the MPEC, and the Coordinator noted her continued intention to improve it. Dawn Young expressed concern about a recent case in Red Creek in which a child was injured when no emergency service was available. Red Creek is not part of the District and is not served by AMR. She indicated that she would like to be able to provide training to responders for Red Creek and to be able to transport patient from that area. It was noted that Beulah Ambulance would need to have billing procedures in place for transportation to be possible. Discussion included the need to move forward with billing and allowing Red Creek volunteers to attend Beulah training sessions if there were no additional expense to the District.
7. The Board continued the discussion of the need for billing. The complexity of the issues related to billing was explained to community members attending

the meeting. It was suggested that the telephone company could send reminders to residents of fringe areas about the availability of contracting with Beulah Ambulance for service. The suggestion at the previous meeting that the Sheriff's Office be billed for stand-by time for the late December search-and-rescue call was abandoned because the District had volunteered its services, rather than the services having been requested.

8. Gay Miller reviewed "compliance calendar" requirements for the year, which includes dates for submitting documents, reports, etc. required by state law. The next date of interest noted was the March 31 deadline to apply for an audit exemption. The documentation will be prepared by Jerry Brown at a cost of \$250.
9. In relation to the website, Tom Griggs reported that Nathan Anderson had agreed to accept a fee of \$25 per month for maintenance of the website. It was noted that grant funds were available for website costs. Trish Anderson requested that deadlines be established for changes. Tom Griggs was given the task of drafting a proposal for submission to and approval by the Board regarding work to be performed, costs, content and deadlines.
10. In relation to Board elections, it was noted that the filing deadline for self-nomination forms was Friday, February 26. It was reported that Anne Moulton and Steve Douglas had filed, and Judy Satterfield and Ruth Ann Amey indicated their intention to run to retain their Board seats. With only four candidates for the open seats, the District would save the cost of running an election.
11. Dawn Young noted the need to thank Lindol Amey for installing safes and Ruth Ann Amey for obtaining new desks for the office.
12. The draft 2010 plan for the District was discussed. The working group did not establish goals for a longer-range plan. The need to provide a new employment agreement to Dawn Young and establish an agreement for Tom Griggs was noted, as was the fact that Tom Griggs's salary through June 2010 was covered by grant funds. The goal of acquiring computers for the office had already been met. Two items were added to the draft under "Programs": exploring service to the Red Creek area, and establishing a carbon monoxide prevention program. The 2010 plan was approved as amended.
13. The draft addition to the EMS Volunteer Code to provide for conflict resolution was discussed. Anne Whitfield suggested that further revision to the draft was needed. A committee consisting of Dawn Young, Anne Whitfield, Carol Wright and Steve Douglas was appointed to work on the draft.
14. The annual report was tabled until the March meeting.

15. Gay Miller agreed to meet with Dawn Young and put together a proposal for the Coordinator's compensation to be considered at the next meeting. The next meeting was scheduled for March 25, 2010.
16. The meeting was adjourned at 5:10 p.m.

(corrected)
Gay Davis Miller
Secretary