

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 155
August 22, 2019**

MINUTES

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Secretary Kim Toman, and Fundraising Coordinator Bob Thompson. Also attending was Chief Bryan Ware.

President and Chair John Levar called the meeting to order at 6:31 p.m.

2. APPROVAL OF AGENDA.

There were two additions to the Agenda. Under New Business, Item 7.a, 2020 Budget and Item 7.b Posting of District Meeting were added. There were no other additions or corrections to the Agenda.

Motion was made by Kim Toman to approve the agenda as amended, seconded by Bob Thompson. Motion carried with no objections.

3. APPROVAL OF MINUTES of July 25, 2019 Regular Meeting

Changes submitted and discussed by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the corrections and discussed changes and to approve the minutes as amended, seconded by Steve McLaughlin. Motion carried with no objections.

4. FINANCIAL REPORT

a. The District checking balance in the Bank of the San Juans (BSJ) Operating Account is \$13,871; the balance in the BSJ Savings Account is \$959.

b. Expense Line Item 8102, Repair and Maintenance, current month activity is \$3,052. This expense is for repairs to the Chief Vehicle and the ambulance, apparatus #411.

c. Next month the Income Statement Compared to Budget will look very different because donations for expenses will be moved from the expenses to the revenues as recommended by the auditors.

Motion was made by Kim Toman to accept the Financial Report, seconded by Steve McLaughlin. Motion carried with no objections.

5. CHIEF'S REPORT, reported by Bryan

a. As of August 22, 2019, there have been a total of 163 total responses; 86 EMS and 77 Fire. Of the medical calls, 67 have been transported.

b. Pueblo County has received the new chassis for their new water trucks so the District should be receiving the County's donation of their old water trucks soon. The process is moving, but moving slowly. They should be coming in next month

c. Bryan is still waiting to hear from the IRS on \$1,600 payment made that was applied to the wrong year. Since this issue has not been cleared yet, Bryan has made this payment to the IRS so the debt has been paid. This debt needed to be paid in order to be able to obtain Federal grants.

d. The SAFER Grants should start to be awarded in the next few days. The District has not heard anything yet, so it hasn't been denied. Bryan requested to extend the contract for the temporary employee another 30 days. Board Members were in agreement that the contract employee should be kept on for another 30 days.

e. The flood sirens are fully installed and functional. Initial testing has been completed and at noon on the 15th of every month the sirens will be tested. A full test will be completed biannually on the Friday before Memorial Day and the Friday before Labor Day. All residents in the North Creek drainage area have received a post card notification of these monthly and biannual tests.

The District received the reimbursement for the \$6,000 of the electrical work for the siren installation. Since the original grant awarded for the sirens and flood gates was not fully utilized, Pueblo County indicated they would reimburse the District \$4,500 for the survey work on the sirens.

f. Two new members have been recruited bringing the total recruitment for 2019 to 7 new members. Also, Jill Laca has been named as the Public Information Officer (PIO) for the District.

g. Patriots Day will be held at the new fire station beginning at 10:30am on September 8th. This event is being sponsored by Grand View Baptist Church and the Beulah Methodist Church.

h. The District has heard that the Medicaid settlement should be sent out in the next few weeks.

i. The Type 6 truck from Pueblo West Fire will be ready for delivery to the District next week.

6. OLD BUSINESS

a. District Auxiliary - Update

There is nothing to report. At the meeting in September, Bryan will submit his 2020 budget request. The Auxiliary agreed to donate \$3,000 toward the acquisition of the Type 6 truck from Pueblo West. The annual vehicle payments will still be made on time.

b. Fire Station Site Plans and Activities – Update

i. Overall Project – Funding & Punch List Items

H.E. Whitlock Construction was on site today to do the dirt reclamation work. There was a suggestion of planting a creeping ivy instead of planting grass, that will be hard to mow on the hillside. The leftover dirt was being moved to the Hudson Ranch to create a new shooting range. The concrete issue and water leaks are still being addressed.

c 2018 Audit

The 2018 Audit has been filed with state. There has been no news received from the State yet.

7. NEW BUSINESS

a. The District 2020 budget, which will be presented next month, needs approval by Oct 15th and will be revised in December when the final assessment values are obtained from Pueblo County. Bryan will email the proposed Budget to Board members prior to the September meeting so the Board can approve the Budget at the September meeting.

The District has received the 2019 certificate of valuation from the Pueblo County Assessor. At the current mil levy, the total tax revenue for the District would increase from \$186,191 in 2019 to \$207,020 in 2020, an \$8,000 increase.

In 2019 District homeowners were charged 8.56 mils so the District could receive \$186,191. In 2020 the mil levy is expected to decrease to about 7.7 mils.

b. House Bill 19-1087, has been signed by the Governor and states that Agenda postings can now be solely made on the agency's public website 24 hours prior to the meeting. The Board agreed that the District Agendas will now be *only* posted on the District website at least 24 hours prior to the meeting, as required by law.

Motion was made by Kim Toman to change the District Agenda posting locations to the District website only and update the Transparency Notice accordingly, seconded by Joni Smith. Motion carried with no objections.

Bryan will have the District Transparency Notice updated to reflect this change.

8. MOTION TO ADJOURN: *Motion to adjourn was made by Joni Smith, seconded by Bob Thompson. Motion carried with no objections.*

Meeting adjourned at 7:10pm.

Kim Toman
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to July 31, 2019