

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 213
June 27th, 2024, at 6:30pm**

MINUTES

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were Chair and President John Levar, Vice President Mike Smith, Member at Large John Sartoris, Secretary Chandra May-Lehrer, and Treasurer Sue Bacon was present by phone. Also in attendance was Chief Bryan Ware.

Chair and President John Levar called the meeting to order at 6:31p.m.

2. APPROVAL OF AGENDA.

There were 2 additions to New Business to the agenda. Those were noted and approved.

*Motion was made by Mike Smith to approve the agenda as amended, seconded by John Sartoris.
Motion carried with no objections.*

3. APPROVAL OF MINUTES of May 23rd, 2024 Meeting

There weren't any corrections or additions to the minutes, therefore were accepted.

*Motion was made by John Satoris to accept minutes with corrections, seconded by Sue Bacon.
Motion carried with no objections.*

4. FINANCIAL REPORT

a. The District is in good standing on all accounts. The operating account stands at \$23,337.59 and the savings account is at \$3,193.70. State Bill 238 and 001 did get approved and passed, those funds will be allocated and reflected in next month's statement. The statement included the matching donation from the Auxiliary as revenue for the cascade system the District had replaced. Expenditures noted in this month's statement were \$2,900 for the audit exemption, \$30,796 for the first portion of the Bear Aware trash bin program, and \$1,500 for floor/wax cleaning in Station 1. There were no other items presented to discuss at this time.

*Motion was made by Mike Smith to accept the Financial Report, seconded by John Sartoris.
Motion carried with no objections*

5. CHIEF'S REPORT, reported by Bryan Ware

a. So far this year we have 131 calls for service with 80 that have been EMS related, with 58 patients being transported to the hospital, and the remaining 51 calls for service have been fire/rescue related.

b. The Class A Burn Box construction has started with the hopes of having it completed and ready for use in August.

c. The hiring committee interviewed 3 personnel for the full-time positions and made offers to Dylan Levar and Michelle Smilanich who have both accepted the positions. The anticipated

start date for both under the grant will be August 1, 2024. There is also a part-time position that was accepted by Justin Oldham.

d. Upcoming Community Events: TBD July 4th Pancake Breakfast, July 13 Community Blood Drive.

e. Chief Ware briefed the Board on the status of the OakRidge Fire.

f. Chief Ware, Captain Reiman, and Lt. Martin completed a college community paramedic course, and will be testing for it in the next coming months. It will be another critical certificate for the community these 3 members will hold.

6. OLD BUSINESS

a. Beulah Fire Protection and Ambulance District Policies, Procedures, and Rules

Approval

The Board read through the final edited version of the policies, procedures, and rules for the Beulah Fire Protection and Ambulance District.

Motion was made by John Sartoris to accept the Beulah Fire Protection and Ambulance District Policies, Protection, and Rules as amended, seconded by Chandra May-Lehrer. Motion carried with no objections.

b. Beulah Fire Protection and Ambulance District Bylaws Approval

The Board read through the final edited version of the Bylaws for the Beulah Fire Protection and Ambulance District.

Motion was made by Mike Smith to accept the Beulah Fire Protection and Ambulance District Bylaws as amended, seconded by John Sartoris. Motion carried with no objections

c. CWDG Grant

The update for the grant this month was the District is assigned a Grant Administrator that will assist Chief Ware in all areas of the Grant, his name is Chad Julian and he is in Boulder. The FP for the positions will be worked on and presented next month.

7. NEW BUSINESS

a. Executive Session per Section 24-6-402 (4)(f) C.R.S for Personnel Matter; Discussion of Personnel Salary

Executive Session was waived. It was brought to the Board to discuss Captain Amber Reiman's current salary in comparison to others in her position across other districts. Others in her position are making more, but also the Board had discussed prior that if the District was in good standing financially, considering a mid-year raise. That mid-year point is now, and with Captain Reiman's schooling in becoming paramedic and the comparison of other salaries it was agreed upon the Board to give Captain Reiman a 10% raise in salary. It is well deserved after all her hard work for her schooling, but also all that she contributes to this community through Beulah Fire Protection and Ambulance District. Well done and thank you Captain Reiman for all that you do for us and the community, it does not go unnoticed.

Motion was made by John Sartoris to approve salary increase, seconded by Mike Smith. Motion carried with no objections.

b. CWDG District 5-year Savings/ Consideration of Purchase for Type 6

With the District knowing the current Type 6 engine is going to need to be replaced in the next 5 years or so, Assistant Chief Kyle Levar and Captain Benjamin Lehrer have been looking around and getting quotes from different companies at what a Type 6 would cost to get built for our District. With the numbers that Chief Ware presented the Board from savings through the CWDG Grant from salaries, benefits, day shift coverage from other members- these savings along with a loan would help towards the payment of a new Type 6 engine. At this current time Chief Ware asked the Board with the information given if we should move forward with this engine, wait and consider our options, etc. After much discussion with the Board, we agreed to move forward with the process of purchasing the Type 6 engine.

Motion was made by Sue Bacon to move forward with purchasing a Type 6 engine, seconded by John Sartoris. Motion carried with no objections.

c. Cancer and Cardiac Coverage

A formality for the Board to sign the paperwork that was already voted on and approved to enroll members with the department for 5 years or longer into the Cardiac and Cancer coverage contract plan. It will be in effect July 1, 2024.

Motion was made by John Sartoris to approve the contract for coverage, seconded by Chandra May- Lehrer. Motion carried with no objections.

d. Other

None currently.

8. MOTION TO ADJOURN: *Motion to adjourn was made by Mike Smith, seconded by John Sartoris. Motion carried with no objections.*

Meeting adjourned at 7:37pm.

Chandra May-Lehrer
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District