

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 160  
January 23, 2020**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Secretary Kim Toman, and Fundraising Coordinator Bob Thompson. Also attending at 7:01pm was Chief Bryan Ware, who missed the first part of the meeting to respond on an emergency call.

**Chair and President John Levar called the meeting to order at 6:30 p.m.**

**2. APPROVAL OF AGENDA.**

There were no additions or corrections to the agenda.

*Motion was made by Kim Toman to approve the agenda as amended, seconded by Bob Thompson. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of 2019 Combined Nov-Dec Meeting.**

Changes submitted by Board Members were reviewed and approved by all attending Board Members. There were no other additions or corrections to the meeting minutes.

*Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the corrections received and discussed and to approve the minutes as amended, seconded by Steve McLaughlin. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The District checking balance in the Bank of the San Juan's (BSJ) Operating Account is \$2,545; the balance in the BSJ Savings Account is \$91.

**b.** Expense Line Item 8220, Volunteer On-Call/Response Pay, current month activity is \$19,412. This is for the remaining volunteer pay due for 2019.

**c.** Expense Line Item 8260, Board of Directors, current month activity is \$2,364. This amount was for the annual Christmas party.

*Motion was made by Kim Toman to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.*

**5. CHIEF'S REPORT, reported by Kim and followed up by Bryan**

**a.** The District finished 2019 with responding on 260 calls. Of those 138 were EMS related and 122 were fire/rescue related. Of the 138 EMS calls, 99 were transported. As of today, the District has had 11 responses for the year, of those 2 are fire/rescue related. Of the 9 EMS responses there were 7 transported to local hospitals.

**b.** Both County water trucks have been delivered to the District. The District is in the process of going over the units, cleaning them, and making small repairs before they are put into service. A program is being developed for the authorization of District Responders capable of operating these trucks. An ISO reevaluation is anticipated to happen in June 2020. It is anticipated that ISO ratings of homes that currently are rated 9 will decrease to a 4 with the addition of these 2 water trucks.

**c.** The District will host an EMS Instructor course here next weekend with 24 participants attending from throughout the County. The District is the first entity to hold this instructor course besides the hospital.

**d.** The Pueblo Mountain Park (PMP) is looking to hold a prescribed burn on April 6, 2020 which the District and Pueblo City Fire will be participating in. This controlled burn will eliminate the ladder fuels in the previously mitigated areas of the park. The PMP has hired an outside firm, a nature conservancy group, to oversee the operation as a burn boss and to hold the liability. The total area they are looking to burn in the spring of 2020 is 7.6 acres. This burn plan is being setup to cover 10 years of burning. A public meeting will be held at Station 1 on March 16, 2020 at 6:00pm.

**e.** The variance request from the property located at 9258 Pine Drive to add a kennel license to the property has been reviewed with no objection from Bryan or the District Board.

**f.** The District attorney, Tom Mullans, will retire sometime in June when his 2019 cases wrapped up. Mr. Mullans will not be taking on any new cases. Doug Piersel, a partner in Mr. Mullans' firm, will be taking over the District account from this point. Mr. Mullans is willing to be the District Election Official for 2020.

**g.** Pueblo County Sheriff's Office has been approved for a full-time wildland crew of 6 individuals. These individuals will be available during wildland fire season to respond on wildland fires in Pueblo County as well as responding to mutual aid calls as needed. Chief Mears is looking for training opportunities for these individuals. Bryan has mentioned to Chief Mears that there is a training opportunity in Beulah. An exercise course is being planned for Station 1. The course is being designed to be paved with wood chips. These wood chips can potentially be provided by area homeowners who mitigate around their homes and drop off the branches and limbs at the Fire Station. The County wildland crew can chip these trimmings for the course. Bryan will pursue this opportunity with Chief Mears.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The Auxiliary bought new tires for the Chief Vehicle. May 30<sup>th</sup> is the date set for the Barn Dance.

### **b. Fire Station Project Activities – Updates**

The driveway access has been complete, the District is just waiting for the CDOT permit to be signed and closed. The land reclamation will still occur this spring.

### **c. Annual Newsletter - Update**

The District's Annual Newsletter will be going out in the phone bill at the end of January. The Newsletter will also be posted on the District Website and as always will be available at the District Office upon request.

## 7. NEW BUSINESS

### a. 2019 Audit

Bryan is pursuing an audit exemption for 2019, the firm has the information they need and are working on the audit exemption. It is expected that the audit exemption would cost just under \$2,000.

### b. 2020 Board Compensation Waiver

Board Members were given an opportunity to waive the 2020 compensation. The waiving of compensation by individual Board Members would allow for more funds being available for the annual Christmas party in December 2020. Board Members completed the waiver forms as each member elected and the forms were turned in to Bryan.

### c. 2020 Board Member Election

Joni and Steve's positions are expiring this year. The positions will be posted as required by law once an election official is appointed. Based on Colorado State Statutes and per Special District Association (SDA) Rules, these new positions will be a 3 year term. This election and the next election will only be for 3 year terms to bring the future election years to odd years.

### d. Appointing a 2020 Election Official – Resolution 2020-01

Being an election year in the District, and knowing an Election Official must be appointed by the District for this election, and further, knowing that Tom Mullans is willing to be the District's Election Official, the Board was in agreement to appoint Mr. Mullans as the Election Official.

*Motion to approve Resolution 2020-01 appointing Tom Mullans as the 2020 Election Official, was made by Joni Smith, and seconded by Steve McLaughlin. Roll call vote was taken: John Levar – aye; Steve McLaughlin – aye; Joni Smith – aye; Bob Thompson – aye; Kim Toman - aye. Motion carried unanimously.*

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Kim Toman. Motion carried with no objections.*

Meeting adjourned at 7:38 pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District – Income Statement Compared to Budget, Jan 1 to Dec 31, 2019