

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 141  
June 28, 2018**

**MINUTES**

The meeting of the Board was held at the Beulah Community Center in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Stephen McLaughlin, Treasurer Joni Smith, Secretary Kim Toman, and Fundraising Coordinator Bob Thompson. Also attending was Naomi Blake.

**Chair and President John Levar called the meeting to order at 6:30 p.m.**

**2. APPROVAL OF AGENDA.**

There was one addition to New Business. Item 7.a Acquisition of New Water Trucks was added to the Agenda.

*Motion was made by Bob Thompson to approve the agenda as presented, seconded by Kim Toman. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of May 24, 2018 Meeting.**

Additions and changes submitted by Board Members were reviewed and approved by all attending Board Members. There were no other additions or corrections to the meeting minutes.

*Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the track change corrections and discussed changes and to approve the minutes, as amended, seconded by Steve McLaughlin. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The Districts balance in the Bank of the San Juans (BSJ) Operating Account is \$47,991; the balance in the BSJ Savings Account is \$44,202 The balance in the New Station Enterprise Fund is \$130,834.

**b.** The BSJ Construction Account balances are as follows: Escrow: \$1,690,147 (left to write checks against); Loan Balance: \$1,988,314 (left to pay back to the bank); Note Account: \$126,335.

**c.** Expense Line Item 8220, Volunteer On-Call/Response Pay, current month activity is \$2,919. A volunteer asked Bryan if their pay could be paid out since the total payable was reaching a high amount and was needed for an emergency situation. Bryan approved the payout request.

**d.** Expense Line Item 8900, Capital Reserve, current month activity is \$4,681. Over \$4,000 of this expense was for the new station building permit.

*Motion was made by Kim Toman to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.*

## **5. CHIEF'S REPORT, reported by Naomi**

**a.** So far this year there have been 105 total responses; 66 EMS and 39 Fire. Of the 66 medical calls, 46 have been transported.

**b.** Pueblo County went to a Stage 2 fire ban last Monday. The District will have a crew on patrol for the evening of the 4th of July.

**c.** The District has added 2 new members and one more may be added next week pending an interview.

**d.** The District has started the Cadet Program again and have 7 new cadets. This Cadet Program is backed by The Boy Scouts of America.

**e.** This winter, Tender 91 will be taken out of service for a short time to replace the rear dump valve. The current and significantly aged dump valve leaks water all the time.

**f.** In the next few weeks, the District may be securing a Type III Engine from the Pueblo County Sheriff's Office (SO). This apparatus will remain property of the SO but will be staffed and used at the discretion of the District.

**g.** The first District blood drive will be on July 21<sup>st</sup> at the Methodist church.

**h.** There will be a free pancake breakfast at Goodpasture Barn on July 4<sup>th</sup> from 8am – 11am. Everyone is invited and welcome. It is suggested that folks bring orange juice, fruit, or a side dish to share. Kids games will be set up and fire fighters will be cooking. Donations will be accepted.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The annual Garage Sale raised over \$5,000. A few nicer items were pulled out of the donated items that will be sold on eBay, Craig's List, or at the Uncommon Market. It is anticipated that a few hundred more dollars will be coming in from the sale of these items.

The next fundraiser will be alcohol sales for Beulah Homecoming. The Special Event Permit for this is in the works and the paperwork will be formally submitted soon.

### **b. Fire Station Site Plans and Activities – Update**

#### **i. Permitting and Surveys**

The packet was given to Travis about a week ago. Once he reviews all the information in the packet, he will get back to the District.

#### **ii. Overall Project (Building & Water Line) Budget – Funding & Costs**

The water line project is almost completed but it won't be able to be put into service until Beulah Water Works District is off water restrictions since it takes a massive amount of water to flush the line.

The siding and insulation of the new station should begin in the next week.

The asphalt portion of the project is estimated at \$98,000, a little lower than expected.

The savings on this portion of the project has allowed funding for the cement pad in front of the station and professional painting of the interior of the station.

Bryan is working with Lowe's to design the kitchen area. Bryan will also work with the Lowe's Foundation for a grant to fund this portion of the project.

#### **iii. Site Plans and Station Design**

The Building Permit has been issued by the Pueblo Regional Building Department. The Construction Documents, minus the Civil Drawings, have been completed and turned

over to H.E. Whitlock Construction (Whitlock). The Civil Drawings should be completed by next Monday and will show the removal of the storm water piping on the north side.

**iv. Site Work**

There was nothing to report.

**v. Backhoe Services, Water Line Construction & Contract Status - Update**

The 4<sup>th</sup> change order is being worked on. It is for the AirVac system on Central Ave that Beulah Water Works District will be splitting 50% of the cost with our District. There are also some items that were removed that will result in a few more financial credits.

Finally, the asphalt overlay will be added to the change order.

**vi. F&D International – Contract Status Update**

There is nothing to report. Relations are going smoother than in the past.

**vii. DOLA Grants**

The District has been awarded the full \$200,000 grant for Phase 2 of the project. There is a project overage grant that the District will be applying for that covers up to 50% of DOLA funded projects with overages. Current new station overages are estimated at \$126,000, which means the District would apply for \$63,000 in the grant application.

**viii. USDA Grant**

Bryan just signed the final paperwork for the USDA grant award. The District is now just waiting for the check to be cut and mailed to us. This grant award is in the amount of \$40,500.

**ix. Other Grants**

The District will continue to seek out other grants for the new station project and mitigation efforts.

**c. Mitigation Preparedness & Public Education on Flash Flooding**

The District is working on securing the last 2 of 5 site permissions. Once these are secured, the District will get all 5 sites surveyed and the sirens installed.

**d. 2017 Audit – Update**

Sam DeNardo's office is finishing up the audit. The deadline to have it submitted to DOLA is July 31, 2018.

**e. Station 1 – Appraisal, Listing and Sale**

The Board saw and approved via email the listing of Station 1. The listing price was \$59,900 and may be increased if an appraisal warrants an increase. Jill Laca, the listing agent, has had numerous inquiries on the listing and a few of the parties are ready to make an offer. Beulah Water Works is considering offering a reduced water tap price for the location since the pipe work is already completed.

*Motion was made by Joni Smith to have Jill Laca as the listing agent and set the list price of Station 1 at \$59,900, seconded by Kim Toman. Motion carried unanimously*

**7. NEW BUSINESS**

**a. Acquisition of New Water Trucks**

The District has been unsuccessful at obtaining a new tender with a FEMA grant. The District has been looking at the purchase of a water hauling truck, instead of acquiring a tender, so water can be brought to an incident site. After exhausting all resources, only very old equipment was found at a cost of over \$40,000. Last week Bryan found out that Pueblo County will be trading in 2 of their used water trucks in August or September

2018, when their new units are delivered. The 2 trucks are a 1999 International and a 1991 Ford. Both are capable of carrying 4,000 gallons of water. Pueblo County is getting \$12,000 in trade-in for these trucks. Bryan spoke with Kelly Bak, our local Pueblo County Representative, about the condition and service records of these units. Kelly indicated that these units are still in good shape and well worth the money. It is Bryan's recommendation that the Board approve Bryan offering Pueblo County \$12,000 for the purchase of these 2 units.

By acquiring these 2 units, the District will be able to provide over 11,000 gallons of water on any fire within a short time period. If these units are acquired by the District, ISO could reevaluate the District's capability and possibly reclassify un-hydrated areas from an ISO of 9 down to 4. This reclassification could potentially save District tax payers thousands of dollars on home owners insurance rates.

After lengthy discussion of the Board Members on topics such as CDL licensing, DOT inspections, condition of units and service records, the Board moved to motion on this topic.

*Motion was made by Kim Toman to authorize Bryan to offer Pueblo County \$12,000 for the purchase of the 1999 International and 1991 Ford water hauling units from Pueblo County, contingent upon passing DOT inspections and the District reserving the right to have our own DOT certified inspector look over the vehicles, seconded by Joni Smith. Motion carried unanimously*

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Steve McLaughlin. Motion carried with no objections.*  
Meeting adjourned at 7:15pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to May 31, 2018

-Beulah Fire Protection & Ambulance District – Construction Project Financial Summary