

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 228  
October 25, 2025, at 6:30pm**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were Vice President Mike Smith (Acting President for John Levar who was absent), Treasurer Trina Olson, Secretary Kathy Moore, and Member at Large John Sartoris. Also in attendance was FF/EMT+ Hunter Richardson representing Chief Bryan Ware who was absent. No Community members were present.

**1. CALL TO ORDER.**

Vice President Mike Smith called the meeting to order at 6:30 pm.

**2. APPROVAL OF OCTOBER AGENDA.**

*Motion was made by Trina Olson to approve the agenda as is, seconded by John Sartoris.  
Motion carried with no objections.*

**3. APPROVAL OF MINUTES OF JULY 24TH, 2025, MEETING.**

*Motion was made by Trina Olson to approve the minutes as is, seconded by John Sartoris.  
Motion carried with no objections.*

**4. APPROVAL OF MINUTES OF SEPTEMBER 25TH, 2025, MEETING.**

*Motion was made by Trina Olson to approve the minutes as is, seconded by John Sartoris.  
Motion carried with no objections.*

**5. FINANCIAL REPORT**

The current balances in the operating account and the savings balance will be provided at a later date. Reviewing the reports provided, all expenses and incomes for the month were within the normal budget.

*Motion was made by Trina Olson to approve the Financial Report as is, seconded by John Sartoris. Motion carried with no objections.*

**6. CHIEF'S REPORT, written by Bryan Ware and reported by Hunter Richardson**

- As of Tuesday, we are at 238 calls for service with 131 of those being EMS and 91 transports. The remaining 107 calls have been for fire/rescue. We are currently 25 calls ahead of last year's run volume.

- We will be starting our winter EMT Academy on November 4<sup>th</sup>. We currently have 15 registered participants, with 3 of them being Beulah members.
- Dylan and Michelle recently completed the State Primary Instructor Course for EMS.
- The new rescue stabilization kit from the State Fire grant has been received and has been placed in service.
- We have completed our smoke permit application with the State to stay compliant with the smoke requirements. No issues are foreseen impeding the permit process.
  - No citizens have filed complaints with the District nor with the State. The complaints came from a staff member and a parent from the school who both live outside of Beulah.

## **7. OLD BUSINESS**

### **a. CWDG Grant Review**

1. We are still waiting on CSU to issue payment for our September expenses. That dollar amount is \$ 150,237.
  - i. Forrest Tree Service had to stop work due to no payment yet; as soon as we receive payment, we will pay them.
  - ii. We are moving forward with a revolving line of credit with Bank of the San Juans for \$ 200,000; no ETA on completion of that process.

## **8. NEW BUSINESS**

### **a. Hiring Firefighter/EMT-IV Contract**

1. Hunter Richardson has been offered the position as a full-time Firefighter/EMT-IV with the caveat of paramedic school being completed in the next two years. Hunter had the highest accumulated score of the application process and accepted the position.

### **b. Combined Nov/Dec Meetings – Advance Notice**

1. December 7, 2025, at 1 pm there will be an Executive Session as per Section 24-6-402(4)(f) C.R.S. for a personnel matter, to conduct Beulah Fire Protection and Ambulance District Chief Bryan Ware's Annual Performance Review
2. December 11, 2025, at 6:30 pm there will be a Combined Nov/Dec Meeting to discuss the Proposed 2026 budget.

**9. MOTION TO ADJOURN:** *Motion to adjourn was made by Trina Olson, seconded by John Sartoris. Motion carried with no objections.*

Meeting adjourned at 7:13 pm.

Kathy Moore  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District