

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 149  
February 28, 2019**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Fundraising Coordinator Bob Thompson, and Secretary Kim Toman. Also attending were Chief Bryan Ware and Amber Reiman and family.

**Chair and President John Levar called the meeting to order at 6:29 p.m.**

**2. APPROVAL OF AGENDA.**

A New Item 3 was added before the Approval of Minutes of January 24, 2019, Regular Meeting. This New Item 3 was Swearing in of Lieutenant Amber Reiman. There were no other additions or changes to the Agenda.

*Motion was made by Kim Toman to approve the agenda as amended, seconded by Joni Smith. Motion carried with no objections.*

**3. SWEARING IN OF LIEUTENANT AMBER REIMAN**

Bryan completed the official swearing in of Amber to the position of Lieutenant. Congratulations, Amber, and thank you for your service to the District and community. The District is honored to have you as a part of our community.

**4. APPROVAL OF MINUTES of January 24, 2019 Regular Meeting**

Changes submitted and discussed by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

*Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the corrections and discussed changes and to approve the minutes as amended, seconded by Kim Toman. Motion carried with no objections.*

**4. FINANCIAL REPORT**

There was no Financial Report available for the period of January 1, 2019 to January 31, 2019. The District accountant, Gwen Watkins, has been working overtime at her regular job during this busy tax time. There will be a full report available for the March 2019 Regular Board Meeting. Since there was no Financial Report, there was no motion to approve the Financial Report.

**5. CHIEF'S REPORT, reported by Bryan**

a. In 2018 there were a total of 30 total responses; 21 EMS and 9 Fire. Of the 21 medical calls, 18 have been transported.

**b.** Tender 491 is back in service with a new dump valve. This was a scheduled maintenance item. Originally it was anticipated that this valve could be rebuilt, but was discovered to have been completely rusted beyond repair. A new dump valve has been installed.

**c.** The current EMT Class is about 50% complete. It will be finished by the end of April.

**d.** Two new members have joined the District: Wayne Jones and Justin Clennin. Welcome aboard gentlemen! The District is delighted to have you both on the roster.

**e.** Greta Mauer has also joined the District in the position of District Photographer. Welcome aboard, Greta!

**f.** There will be a District Recruitment Open House on Saturday, March 30, 2019 at 10am at Fire Station 1. Hopefully a few more new members can be added to the District as well as getting support services personnel on board.

**g.** The State SAFER Grant is now open and applications are due by March 22, 2019. Bryan has this application about 30% complete. He is working on getting the three State Legislatures Officers backing for this grant. This grant application, if awarded, would help defray the costs of a paid firefighter position for the District over the course of several years.

**h.** Bryan will be attending a Medicaid Supplement informational meeting tomorrow held by the Sate of Colorado the addresses the deficit in Medicaid billing. As an example, in 2018 the District billed \$25,900 in transports and only collected \$3,100 on those claims.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The Auxiliary will have another Barn Dance. The date set is June 1, 2019. The Auxiliary is planning for this event including mailing a sponsor letter out to at least 90 folks to help fundraise for this event. The Barn Dance will not include dinner this year and Triple Nickle has been booked as the live entertainment. Ticket prices are being discussed and beer & wine will be offered again this year. This fundraiser will not be shared with other non-profits in Community. Naomi is still checking to see if the Auxiliary is eligible for a gaming license for a possible raffle or bingo night. The Garage Sale will be held again this year at the end of June. Also being planned is a Plein Air Art 3-day event to be held at the Goodpasture Barn. This event will be coordinated with the Beulah Heritage League

### **b. Fire Station Site Plans and Activities – Update**

#### **i. Overall Project (Building & Water Line) Budget – Funding & Costs**

Bryan has paid \$20,000 of the \$81,000 due to H.E. Whitlock Construction. There is still about \$61,000 due to Whitlock and they are aware that the District is scrounging for these remaining funds that are due by March. Bryan is searching for sources to help pay this bill and if no other funding source is found, the tax revenue received in March for February can be used to pay this outstanding balance.

The Escrow Account, held at Bank of the San Juans, was closed today. The remaining approximate \$380,000 balance in this account was transferred to the main operating account. The Escrow Account was used to make construction payments is was no longer needed since construction has been completed.

There are still a few final punch list items to be completed by the contractors at the new station. The electricians still have a few minor things to fix and the roofers still need to repair a leak in the metal roof.

**ii. DOLA Grant**

Phase 1 and Phase 2 DOLA Grants are now closed. This item will be removed from the next Agenda.

**iv. Other Grants**

Bryan has been working hard on the SAFR grant application and because of time constraints has not worked on any other grants in recent weeks.

**c. Mitigation, Preparedness & Public Education on Flash Flooding**

The flood gates are now fully operational. The power to them has been turned off until the flood season returns. The sirens need to be mounted by June 2019. Mark Mears is working on having the installation complete by May 1, 2019. The sirens will be activated only in active flooding incidents. It is anticipated that there will be monthly testing of the sirens. The exact monthly recurring date has not been set yet.

**d. Annual Newsletter**

The District's Annual Newsletter went out in the recent Pine Drive Telephone Billing. The billing, with included Newsletter, should arrive in Beulah mailboxes today. Next year, to save on expenses, it is anticipated that the Annual Newsletter will be delivered to every 81023 and 81005 residents via the US Postal Service EDDM, every door direct mail. This mailing would cost about \$200. This mailing would be delivered to more than the District's coverage area, but would include the majority of the residents in the District. The remaining residents would have access to the Annual Newsletter via the website or individual request to Bryan. The Newsletter will also be available at Fire Station #1. This will closely match how other fire entities distribute their annual newsletters. It will be considered to have the 2020 and all future Annual Newsletters available on the website and by request only.

**e. 2018 Audit**

When Gwen gets back to District duties, she will gather a few documents for the auditors. Also, Bryan has the grant files left to get for the auditors too. Once these final items are sent to Sam Denardo's office, the auditors can begin the audit. It is expected that in 2019 an audit exemption can be requested.

**7. NEW BUSINESS**

There was no new business.

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Stephen McLaughlin. Motion carried with no objections.*

Meeting adjourned at 7:12pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments  
-Agenda