

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 156  
September 26, 2019**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Fundraising Coordinator Bob Thompson , and Secretary Kim Toman. Also attending was Amber Reiman for Chief Bryan Ware.

**Chair and President John Levar called the meeting to order at 6:28 p.m.**

**2. APPROVAL OF AGENDA.**

There were no additions or corrections to the Agenda.

*Motion was made by Bob Thompson to approve the agenda as amended, seconded by Kim Toman. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of August 22, 2019 Regular Meeting**

Changes submitted and discussed by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

*Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes, based on the corrections and discussed changes and to approve the minutes as amended, seconded by Steve McLaughlin. Motion carried with no objections.*

**4. FINANCIAL REPORT**

- a.** The District checking balance in the Bank of the San Juans (BSJ) Operating Account is \$2,690; the balance in the BSJ Savings Account is \$2,501.
- b.** Revenue Line Item 7901, Reimbursement, current month activity is \$10,688. This is the reimbursement for the surveys and installation of the flood sirens.
- c.** Expense Line Item 8000, Accounting, current month activity is \$10,065. This amount is for the 2018 full audit.
- d.** Expense Line Item 8220, Volunteer On-Call/Response Pay, current month activity is \$2,864. This amount is for payment to volunteers that requested payment for services rendered so far in 2019.

*Motion was made by Kim Toman to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.*

**5. CHIEF'S REPORT, reported by Amber**

- a.** As of September 26, 2019 there have been a total of 186 total responses; 102 EMS and 84 Fire. 83 of the medical calls have included a transport. This time last year, the District had 172 calls.

**b.** The District is still waiting for Pueblo County to receive their new water tenders before the District can obtain their old units

**c.** The AFG SAFER Grants have been started to be released. There is no news on the District's application yet.

**d.** Bryan will be mailing out fire contracts to those areas that the District offers this service to during the month of October. The signed contracts will be due back by December 31.<sup>st</sup>

**e.** Bryan has submitted the updated Transparency Notice to the DOLA website. The update includes the new posting locations of the District's Agenda.

**f.** The Type 6 truck from Pueblo West has arrived and needs to be licensed and decaled and can be put in service as soon as these items are completed.

## **6. OLD BUSINESS**

### **a. District Auxiliary – Update**

The Auxiliary will post photos of the new Type 6 from Pueblo West on the Auxiliary's website and Facebook page, nothing else is going on for the rest of the year

### **b. Fire Station Site Plans and Activities – Update**

#### **i. Overall Project – Funding & Punch List Items**

H.E. Whitlock will do the dirt work and reseeding and also they will be getting the access permit work done so that item can be closed out. Montano will finish grinding and repaving the areas of cracked concrete. The sticky back door and water leak have been corrected.

#### **ii. Other Grants**

There is nothing to report.

#### **iii. Contract/Full Time Employee 2020**

A second full time position has been identified as being crucial to the District in providing continual and constant service coverage and will be proposed in the 2020 budgeted. If the proposed budget is approved by the Board, this position will cover the 0800 to 1700 time slot for Monday through Friday coverage starting on January 1, 2020. If the 2020 Budget is approved as presented tonight, the job will be posted internally for 30 days.

### **c. 2020 Budget – Resolution 2019-03**

Joni presented the draft 2020 District Budget. She explained all the major changes in Revenues and Expenses. This budget does include a proposed new full time position with health and Fire and Police Pension Association benefits. The Board discussed the presented budget and decided to approve it.

*Motion to accept Resolution 2019-03, Adopting a Budget for the Beulah Fire Protection and Ambulance District, Beulah, Colorado, for the Calendar Year Beginning on the First Day of January 2020, and Ending on the Last Day of December 2020, was made by Joni Smith, and seconded by Bob Thompson. Roll call vote was taken: John Lever – aye; Steve McLaughlin – aye; Joni Smith – aye; Bob Thompson – aye; Kim Toman - aye. Motion carried unanimously.*

## **7. NEW BUSINESS**

There was no new business.

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Stephen McLaughlin. Motion carried with no objections.*

Meeting adjourned at 7:24pm.

As Board Members were about to leave the meeting room, Amber reminded the Board that there was one more item that needed to be discussed, the approval of continuing the contract position. The Board decided to reopen the meeting.

The reopening of the meeting of the Board was at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Fundraising Coordinator Bob Thompson , and Secretary Kim Toman. Also attending was Amber Reiman for Chief Bryan Ware.

**Chair and President John Levar reopened the meeting at 7:26 p.m.**

There was one item under Chief's Report that need to be addressed. This item was deciding if the current contract position would be approved through October 2019. The Board reviewed the 2019 Actual Funding amounts in Bryan's handout and discussed the possibility of funding the contract position through October 2019. After a brief discussion, the Board decided to continue the contract position through October 2019.

*Motion was made by Kim Toman to approve the contract position through the month of October 2019, seconded by Joni Smith. Motion carried with no objections.*

There being no more business to discuss, the Board decided to readjourn the meeting.

*Motion was made by Joni Smith to readjourn the meeting, seconded by Steve McLaughlin. Motion carried with no objections.*

Meeting readjourned at 7:29pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to Aug 31, 2019