

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS COMBINED NOV/DEC MEETING No. 207
December 12th, 2023 at 6:30pm**

MINUTES

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were Chair and President John Levar. Vice President Mike Smith, Treasurer Sue Bacon, Member at Large John Sartoris, and Secretary Chandra May-Lehrer. Also in attendance was Chief Bryan Ware.

Chair and President John Levar called the meeting to order at 6:30p.m.

2. APPROVAL OF THE AGENDA.

No other corrections or additions currently.

Motion was made by Mike Smith to approve the agenda as amended, seconded by John Sartoris. Motion carried with no objections.

3. APPROVAL OF MINUTES of October 26th, 2023 Meeting

There weren't any corrections or additions to the minutes, therefore were accepted.

Motion was made by Sue Bacon to accept minutes with corrections, seconded by John Sartoris. Motion carried with no objections.

4. FINANCIAL REPORT

a. Currently the operating account for the District is at \$2,971.62 and the current savings amount is \$143.51. These are the accounts standing as of December 11, 2023. There is not a financial statement for this meeting to approve, due to the financial accountant's computer crashing. She is getting a new computer and system; therefore, the District was unable to get a statement in time for the meeting to approve. Therefore, there will not be a motion necessary to be made to approve the financial report. The 2024 Budget that is included in the Board member packet of information for tonight's meeting does have up to date financials as of December 11, 2023.

Motion was not required to be made due to unavailable financial report.

5. CHIEF'S REPORT, reported by Bryan Ware

a. So far this year we have 262 calls for service with 169 that have been EMS related, with 114 patients being transported to the hospital, and the remaining 93 calls for service being fire/rescue related.

b. The outstanding grants we currently have are (1) COSWAP for \$216,000 to create a shaded fuel break in the PMP, (2) CWDG for \$7.5 million to complete Zone 1 and Zone 2 around the 477 homes and Highway 78 (12 mile) shaded fuel break.

c. We completed a S212 (Class A Sawyer) class today for 3 members from Beulah Fire and 5 from Pueblo County Sheriff's ESB.

d. 462 had 2 cylinders misfiring and was taken to Pueblo County Fleet for repair.

6. OLD BUSINESS

a. Propane Contracts

The District is still looking at pricing and contracts with multiple propane companies. As of right now, MarGas is going to move the tank and can do 6-month contract, however the price is being negotiated. A few other companies need to return phone calls for pricing.

b. None Currently.

7. NEW BUSINESS

a. 2023 Revised Budget Adoption- Resolution 2023-05

This resolution addresses the budget that has been submitted for the year 2023 and Board Members will thoroughly look over the budget and approve whether it is balanced, and any corrections need to be addressed. At the time of the meeting the 2023 budget was explained thoroughly and was agreed upon by the Board Members, it was approved unanimously among all Board Members.

*Motion to approve Resolution 2023-05 was made by Mike Smith, seconded by John Sartoris.
Motion carried with no objections.*

b. 2024 Budget Adoption- Resolution 2023-06

This resolution addresses a budget that has been submitted for the year 2024. This budget was explained by Chief Ware and all Board Members had the ability to ask questions and or address concerns for the following year's budget. At the time of the meeting, this proposed budget was balanced and in agreement with all Board Members.

*Motion to approve Resolution 2023-06 was made by John Sartoris, seconded by Sue Bacon.
Motion carried with no objections.*

c. 2024 Appropriating Sums of Money- Resolution 2023-07

This resolution addresses the appropriate funds for the yearly expenses of 2024. It is a motion that the Board Members agree that the annual budget projected is in accordance with the Local Government Budget Law. Therefore, the amounts that are being presented are \$564,978 for current operating expenses and \$117,989 for the building loan repayment. These amounts are to ensure the District limits the amount of expenses in the year 2024 to the best of the District's ability; however, agreeing these amounts are what are necessary for the 2024 budget. This resolution was agreed upon unanimously by all Board Members.

*Motion to approve Resolution 2023-07 was made by Mike Smith, seconded by John Sartoris.
Motion carried with no objections.*

d. 2024 Levying Property Tax – Resolution 2023-08

The levying property tax resolution addresses the mill levy for the 2024 budget year as 19.32 mills. That is 13.5 mills for general operating and 5.82 mills are the building loan itself. This is the appropriate amount of money that is necessary for balancing the budget for the general operating purpose from the property tax revenue and to balance the budget from the voter approved mill level funding. All Board Members unanimously approved of this resolution.

*Motion to approve Resolution 2023-08 was made by Sue Bacon, seconded by Mike Smith.
Motion carried with no objections.*

e. 2024 District Posting Locations – Resolution 2023-09

This resolution addresses the designated locations for posting notice of a meeting of the Board. The Board is required to post at least 24 hours in advance the event of meeting on the official website for Beulah Fire Protection and Ambulance District. As well as any additional locations that may be appropriate. All Board Members unanimously approved this resolution.

*Motion to approve Resolution 2023-09 was made by Sue Bacon, seconded by John Sartoris.
Motion carried with no objections.*

f. 2024 Cascade Lease- Resolution 2023-10

This resolution addresses the need for the Beulah Fire Protection and Ambulance District to lease a new Cascade system and installation of the SBA system for responders at Station 1. This resolution is the summarization of the leasing agreement whereas the District will approve a 7-year lease with Community Leasing Partners. All Board Members unanimously approved this resolution.

*Motion to approve Resolution 2023-10 was made by Mike Smith, seconded by John Sartoris.
Motion carried with no objections.*

g. Update Transparency Notice

The Special District Transparency Notice for 2024 is to inform the updated information for the District's mill levy. The next regular election addressing who will be on the Board of Directors is May 2025. This transparency notice will be placed on the DOLA, Pueblo County, and Beulah Fire District webpages.

8. MOTION TO ADJOURN: *Motion to adjourn was made by Chandra May-Lehrer, seconded by John Sartoris. Motion carried with no objections.*

Meeting adjourned at 7:36pm.

Chandra May-Lehrer
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District