

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 216  
September 26<sup>th</sup>, 2024**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were Chair and President John Levar, Vice President Mike Smith, Member at Large John Sartoris, Treasurer Sue Bacon, and Secretary Chandra May-Lehrer. Also in attendance was Chief Bryan Ware.

**Chair and President John Levar called the meeting to order at 6:29p.m.**

**2. APPROVAL OF AGENDA.**

There was one addition of the 2025 Draft Budget Presentation by Chief Ware. No other corrections or additions were made.

*Motion was made by Sue Bacon to approve the agenda as amended, seconded by John Sartoris. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of July 25<sup>th</sup>, 2024 Meeting**

There weren't any corrections or additions to the minutes, therefore were accepted.

*Motion was made by John Sartoris to accept minutes, seconded by Mike Smith. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The District's current operating account stands at \$32,364.28 and the savings account stands at \$3,033.91. In this financial statement there is a financial line for the CWDG Grant, as well as an additional separate financial statement given to the Board for all financial dealings with the CWDG Grant funds. Within the CWDG Grant, Chief Ware's salary is now paid through it and the monthly financial statements will now reflect that on the CWDG Grant financial statement.

The District is still waiting for approximately \$50,000 reimbursement from the OakRidge Fire. The funds were approved, we are just waiting for them to be received. Also mentioned was approximately \$32,000 from once-a-year Medicaid supplemental the District should be received soon. There were not any other items to be discussed in this financial statement at this time.

*Motion was made by Mike Smith to accept the Financial Report, seconded by John Sartoris. Motion carried with no objections*

## **5. CHIEF'S REPORT, reported by Bryan Ware**

**a.** So far this year we have had 197 calls for service with 121 that have been EMS related, with 82 patients being transported to the hospital, and the remaining 76 calls for service being fire/rescue related.

**b.** We are hoping to have the Class A burn box completed and a grand opening by the end of October.

**c.** With the replacement of Resource 2 ordered, we have sold the old unit to Beulah Water for \$10,000. We will hold onto the unit until our new one arrives. The estimated value of the truck was between \$8-11,000 per Kelly Blue Book.

**d.** We received state fire grant for the replacement of our SCBA's with an associated value of \$139,758.

**e.** We will be starting another EMT academy in November of 2024 which will wrap up in early March 2025.

**f.** Tim Noonan has left our agency due to health issues and we have brought on a new member Josh Bissonnette.

## **6. OLD BUSINESS**

### **a. CWDG Grant**

Newsletters were sent out to all property/homeowners about the CWDG Grant and upcoming meetings they can attend for more information about the project and expectations for their area. Meetings have been going well and many community members are attending. Chief Ware also gave the Board a financial statement of the approximate funding over the next 5 years for employees/benefits, supplies, and the 3 different contractors who won the bids for business to allow the Board to have picture of the breakdown of what the funding will be going towards. The 3 contractors that will be doing the projects are Colorado Corrections for the Shaded Fuel Break, Forrest Tree Service (a local Beulah business) for the Home Ignition Zone, and Emmons Tree Service (a local business) for the Hazard Tree Removal.

## **7. NEW BUSINESS**

### **a. Responder Response Standards**

Chief Ware presented an addition to the Standard Operating Guideline (SOG) for responders of the department. A requirement that all responders must respond at least to 10% of all calls for the agency each calendar year. There has been poor response for all calls and Chief Ware asked the Board if this seemed to be an appropriate percentage to require of responders, let alone making it a requirement. All Board members agreed that it is an appropriate percentage and should be a requirement for all responders to respond to all calls at minimum 10% to stay in compliance with the SOG.

### **b. 2025 Draft Budget Presentation**

Chief Ware presented a draft budget for 2025 per statute. There are many things to consider with this draft, such as the CWDG Grant that will cover Chief's salary, fuel for vehicles, health insurance, other full-time employee pays apart from Capt. Reiman, etc. There is also the purchase of the Type 6 engine that has begun, in which Chief Ware has started the process with USDA Loan. With these things considered this budget will drastically change by the time we have to approve a final budget for 2025 in December.

### **c. Other**

None currently.

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Chandra May-Lehrer, seconded by Sue Bacon. Motion carried with no objections.*

Meeting adjourned at 7:02pm.

Chandra May-Lehrer  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District