

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT
BOARD OF DIRECTORS MEETING No. 161
February 27, 2020**

MINUTES

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Fundraising Coordinator Bob Thompson, and Secretary Kim Toman. Also attending were Chief Bryan Ware, Chandra Lehrer and Larry Walter.

Chair and President John Levar called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA.

There were no additions or corrections to the Agenda.

Motion was made by Bob Thompson to approve the agenda as amended, seconded by Kim Toman. Motion carried with no objections.

3. APPROVAL OF MINUTES of January 23, 2020 Regular Meeting

Changes submitted and discussed by Board Members were reviewed and approved by all attending Board Members and Bryan. There were no other additions or corrections to the meeting minutes.

Motion was made by Joni Smith to authorize Secretary Kim Toman to create the final minutes based on the corrections and discussed changes and to approve the minutes as amended, seconded by Steve McLaughlin. Motion carried with no objections.

4. FINANCIAL REPORT

a. The District checking balance in the Bank of the San Juan's (BSJ) Operating Account is (\$830); the balance in the BSJ Savings Account is \$181.

b. Revenue Line Item 7901, Reimbursement, current month activity is \$14,203. This amount represents personal funds that were donated to the District, for 2020 expenses paid. These donations will be repaid by future revenues in 2020.

c. Revenue Line Item 7100, EMS Billing, current month activity is \$3,352. The company the District used in the last quarter of 2019 did not bring in any revenue for EMS Billing. This company hired new staff and the District is now seeing the revenues from 2019 quarter 4 EMS Billing.

d. Expense Line Item 8200, Chief's Salary, current month activity is \$7,756. This is for 3 payrolls, including the first payroll of February, since the first of fell on a weekend.

Motion was made Kim Toman by to accept the Financial Report, seconded by Bob Thompson. Motion carried with no objections.

5. CHIEF'S REPORT, reported by Bryan

a. In 2020 there have been a total of 30 total responses; 22 EMS and 8 Fire. Of the medical calls, 18 have been transported.

b. One of the two county water trucks is now in service as vehicle 492. The second water truck needs a little work before it can be put into service. This work will be completed in the next few weeks. The Pueblo City engine that was donated to the District has arrived and has been placed in service as vehicle 432. The old 1984 engine will be advertised for sale at a listing price of \$10,000.

c. The Pueblo Mountain Park prescribed burn may get pushed out until May or June because of the current amount of snow on the ground. There will be a public meeting at Station 1 on Monday, March 16th at 6:00pm to present the details of the prescribed burn.

d. Today, the District insurance carrier asked about hail damage coverage for Station 1. The insurance policy covers hail damage deductible that is 2% of the total building value. The deductible is capped at \$50,000. For Station 1 the deductible would be \$50,000. The insurance carrier is offering a deductible reduction that would cost \$1,907 annually and would decrease the deductible to \$5,000. After discussions, and knowing that Station 1 has a quality, metal roof, the Board decided this extra cost would not be necessary.

e. The District will be applying for a micro-grant with the Assistance to Firefighter Grant (AFG) program to purchase and install a generator for the building.

f. The District sends a huge "Thank You" to Steve Douglas for donating a water tank with electronic sprayer for the side-by-side.

6. OLD BUSINESS

a. District Auxiliary - Update

The Auxiliary will have another Barn Dance. The date set is May 30, 2020. The Auxiliary's Annual Report will be included in the next Pine Drive Telephone Billing statement. Thank you Pine Drive Telephone. In January, the Auxiliary donated funds to the District for the purchase of EMS textbooks

b. Fire Station Site Project Activities – Update

Once the weather gets better and the snow melts, the final reclamation work can be completed and the erosion permit should be closed out after that work is done. Bryan and Tom Laca have been discussing the back two acres of the new station lot. Tom can get two beehive-colonies donated and a wildflower area planted to cover that area. As permitted, every other week this summer, the Pueblo County Wildland Crew will chip slash brought by Beulah Community citizens at fire station. The chips will be used as a ground layer for the new exercise path at the station.

In the bays of Station 1, next to Tender 1, there was a row of radiant heaters that were not turning on. Royal Electric found that the switch was off so they turned the switch on and the heater is operational now.

c. Annual Newsletter – Update

The Annual Newsletter went out in the February 2020 Pine Drive Telephone bill as planned.

d. 2018 Audit - Update

Jessica at Sam DeNardo's office has just about everything needed to complete the audit exemption. The audit exemption process is going as planned.

e. 2020 Election – Update

For the District election this year, self-nomination forms are due by tomorrow at 3:00pm. There are two vacancies and only one self-nomination form has been turned in so far. If only two self-nomination forms are turned in for the two vacancies then the election will be cancelled and the two nominees will automatically be selected for the vacancies. The District is hoping to receive one more self-nomination form before tomorrow at 3:00pm.

7. NEW BUSINESS**a. Out of District Contract**

Bryan provided a detailed background of a new, out of District Contract. In brief, Bryan was approached by a concerned citizen covered by Red Creek Fire for an out of District Contract. This citizen resides two miles from Savage Road, the end of the District's coverage area. Not wanting to create waves with Red Creek Fire, the Board agreed that a meeting would be held between the two parties to see if this situation could be resolved. The meeting would include Bryan and John Levar from the District; two from Red Creek Fire: the Board President, Kinnet Oldham, and the Chief, Justin Youngren; also to be invited to the meeting, as a third party mediator, ESB Chief, Mark Mears.

8. MOTION TO ADJOURN: *Motion to adjourn was made by Joni Smith, seconded by Bob Thompson. Motion carried with no objections.*

Meeting adjourned at 7:33pm.

Kim Toman
Secretary, Board of Directors
Beulah Fire Protection and Ambulance District
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District - Statement of Actual to Budget, Jan 1 to Jan 31, 2020