

**BEULAH FIRE PROTECTION AND AMBULANCE DISTRICT  
BOARD OF DIRECTORS MEETING No. 151  
April 25, 2019**

**MINUTES**

The meeting of the Board was held at Fire Station #1 in Beulah, CO.

Board members present were: Chair and President John Levar, Vice President Steve McLaughlin, Treasurer Joni Smith, Secretary Kim Toman, and Fundraising Coordinator Bob Thompson. Bryan Ware was also in attendance.

**Chair and President John Levar called the meeting to order at 6:31pm**

**2. APPROVAL OF AGENDA.**

There were no additions or corrections to the agenda.

*Motion was made by Kim Toman to approve the agenda as presented, seconded by Joni Smith. Motion carried with no objections.*

**3. APPROVAL OF MINUTES of March 28, 2019 Meeting.**

Changes submitted by Board Members were reviewed and approved by all attending Board Members. There were no other additions or corrections to the meeting minutes.

*Motion was made by Bob Thompson to authorize Secretary Kim Toman to create the final minutes based on the corrections received and discussed and to approve the minutes as amended, seconded by Kim Toman. Motion carried with no objections.*

**4. FINANCIAL REPORT**

**a.** The District checking balance in the Bank of the San Juan's (BSJ) Operating Account is \$3,335; the balance in the BSJ Savings Account is \$989.

**b.** Revenue Line Item 7300, Cash Donations, total activity is negative \$26,024. This is due to an accounting coding error and will be corrected by Gwen, the District Accountant, for next month's Financial Report.

**c.** Expense Line Item 8181, New Station, current month activity is \$60,351. This amount includes the full payment to H.E. Whitlock Construction.

**d.** Expense Line Item 8250, Training & Certification, current month activity is negative \$2,170. This is the reimbursement from the EMS Council for Peer Support Training.

*Motion was made by Kim Toman to accept the Financial Report, seconded by Steve McLaughlin. Motion carried with no objections.*

**5. CHIEF'S REPORT, reported by Bryan**

**a.** So far this year there have been 65 total responses; 22 Fire/Rescue. Of the 43 medical calls, 34 have been transported.

**b.** The EMT class will be completed next Tuesday when the students test for their National Registry skills.

**c.** The second part of the S130/190 Wildland Fire Training will be this Saturday and finished up with hands on training this Sunday at Station 2.

**d.** At 11am on May 22 the District will be hosting the Middle Arkansas Wildfire Protection Partnership monthly meeting at Station 1.

**e.** Recently the District was notified by the Department of Revenue Services (IRS) that the District owed \$1,600 for a missed payment. Bryan worked with Gwen and found that the allegedly missing deposit was truly made on time, but the IRS filed the payment under 2015 instead of 2018. Bryan and Gwen are working with the IRS to rectify this situation.

**f.** Now that the District is fully moved into Station 1 and there is an in-house contractor (Amber Reiman), Bryan compared current response times to last year's response times. Last year the average response time was 10 minutes. So far in 2019 the District's average response time is 7.42 minutes.

**g.** Pueblo County will be donating 6 Desk Comm units to the District so that the new station can be equipped with better radios without interference. These units cost about \$1,000 each. Thank you Pueblo County.

**h.** The Medicaid Supplement forms have been filed and it will take a few months before the District will receive notice about any adjusted payment that may be received.

**i.** The District conducted, in conjunction with Pueblo County, a reverse-911 call. If anyone did not receive their reverse-911 call, they should notify Bryan as soon as possible.

## **6. OLD BUSINESS**

### **a. District Auxiliary - Update**

The Auxiliary is still working on the Barn Dance which is on June 1<sup>st</sup>. About \$5,600 has been received in sponsorships. The Garage sale is still set for June 21 and 22. The Aux was awarded \$5,000 from the Southern Colorado Community Foundation for furniture for the community training room.

### **b. Fire Station Site Plans and Activities – Updates**

#### **i. Overall Project (Building & Water Line) Budget – Funding & Costs**

There are still four items on the to do list: water leaking behind gutter, land reclamation by H.E. Whitlock Construction, a bad odor from the mop sink in the copier room probably needs a p-trap, and sidewalk repairs which will most likely will be in the form of monetary compensation. All these items have been fully paid for already, the District is just waiting for these items to be resolved.

#### **ii. Other Grants**

Bryan is working on business letters for monetary donations to cover the shortfalls from the construction of Station 1.

Packard Foundation will be awarding grants totaling \$20,000,000 for Pueblo County businesses. The District will be looking at this grant for funding the emergency generators.

#### **c. Mitigation Preparedness & Public Education on Flash Flooding**

The public meeting was held last Wednesday. Eleven people showed up for education on the installed and operational sirens and flood gates. The District was given a \$1,600

donation by San Isabel Electric Association. This money will be used to provide electricity to the sirens for the next 10 years. Thank you very much San Isabel Electric. The District Flood IAP has been updated. The only major changes involved were the addition of the activation of the sirens and flood gates.

Bryan is looking into a RAWS Weather Station for the District which would provide immediate reporting of current weather conditions and fuel moisture content. This \$8,000 station, through Pueblo County, could be funded by Homeland Security,

**d. 2018 Audit**

The auditors should be starting the audit soon. The State of Colorado informed the District that the 2017 audit language was slightly incorrect. Nothing needs to be revised from the 2017 audit, but the auditors will revise the language in the 2018 and future audits to avoid issues.

**7. NEW BUSINESS**

There was no new business to report.

**8. MOTION TO ADJOURN:** *Motion to adjourn was made by Joni Smith, seconded by Steve McLaughlin. Motion carried with no objections.*

Meeting adjourned at 7:14 pm.

Kim Toman  
Secretary, Board of Directors  
Beulah Fire Protection and Ambulance District  
Final

Attachments

-Agenda

-Beulah Fire Protection and Ambulance District – Income Statement Compared to Budget, Jan 1 to March 31, 2019